



Medicine Policy

Statement of Intent

The Poppy Academy Trust is committed to improving the life chances of all our children. We will nurture a passion for learning to enable them to thrive in an ever-changing world.

We have shared values across the Trust which we teach explicitly and throughout the curriculum to the children. At our Church school, these values are rooted in our Christian ethos and distinctive Christian character.

This is reflected in all our relationships between staff, children, parents, governors and the local community. It is reflected in how we teach, what and how our pupils learn within and beyond the classroom.

Medicine Policy	
Written by:	Laura Barnes
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Approved by:	Trust Board
Date:	July 2024
Review frequency:	Every 3 years
Target Audience:	All Stakeholders

The governing body shall conduct the school with a view to promoting high standards of educational achievement. St John's Infant and Nursery and Fair Field Junior Schools are committed to eliminating discrimination, advancing equality of opportunity and fostering good relations between different groups. These factors were considered in the formation and review of this policy and will be adhered to in its implementation and application across the whole school community.

Prescribed Medicine

If a pupil has been prescribed a medication which does not restrict them being in school, then the parent/carer may bring in the prescribed medicine and complete a medicines form. If a child is prescribed more than one medicine then there must be a form completed for each medicine provided. A member of staff will administer medication for children to ensure that this is done accurately.

Parents may visit the school in the lunch break to bring and administer prescribed or non-prescribed medication themselves, by prior arrangement.

Non-prescribed Medicine

Paracetamol, hay fever medications, eczema creams and eye drops need to be prescribed **and** parents/carers are still required to complete an administering form. No medication will be given if we do not have the correct forms.

Storing Medicine

Parents should bring the medication to school in a secure, labelled container. Records will be kept of all medication received and given. This record will be kept with the medicine

Emergency medication will be stored securely (for anaphylaxis); other drugs will be stored securely.

Asthma Pumps

- Asthma pumps will be stored alongside the child's care plan.
- Asthma pumps must be brought to school in a box with the child's name on.
- Parents are responsible for ensuring the pumps are up to date and regularly replenished.

Epipens

- Epipens are stored in a cupboard in the child's class.
- The Epipens are in a box with the child's name on. In the box is the Epipen and the care plan.
- The cupboard where the Epipen is stored has a green cross on it which says Epipen.
- Epipen users are listed in the cupboard in the dining room and also in the cupboard in the school office.

All staff have completed epi-pen training and we have paediatric first aiders and first aiders in all schools.

Severe Allergies/Health Problems

Any child who has emergency medicine for potentially life-threatening illnesses will have an individual healthcare plan and emergency medicine plan written for them.